



Tower Laboratories, Ltd.

CONTROLLER
Centerbrook, CT

Tower Laboratories is the premier effervescent product manufacturer in the U.S. We develop and manufacture over-the-counter medications, prescription pharmaceuticals, personal care, beverage and household products. Our product line includes denture cleanser tablets, antacids, cold medications, nutritional supplements, instant soft drink tablets and bath tablets. We are expanding our product base and currently have several new and interesting products in the development stages right now. Please visit our website to learn more about us at www.towerlabs.com.

POSITION SUMMARY & RESPONSIBILITIES:

We are seeking a trusted, experienced Controller for this family run manufacturing business. This position will be responsible to direct, manage and oversee all Accounting functions and department personnel. Work with the VP of Administration to implement and maintain controls and procedures to safeguard Company assets.

Accounting functions include invoicing, A/P, A/R, payroll, inventory, costing and fixed assets.

Some examples of Essential Functions include:

- Implement, monitor and enforce internal controls (documented system of accounting policies and procedures)
- Preparation of financial statements; collect, analyze and interpret data
- Preparation of cash flow statements
- Work with department managers to prepare annual budgets and forecasts for management
- Manage, train and coach accounting personnel
- Prepare month-end and year-end closings; collect data for review with auditors
- Manage bank loan covenants
- Oversee and participate in payroll functions
- Ensure proper tax records and reporting for Contractors (1099's) and sales and use taxes, property taxes, fixed assets and journal entries
- Manage accruals, account and bank reconciliations
- Manage and review contracts for insurance, customers and vendors

QUALIFICATIONS:

Ideal candidate will be an effective leader and communicator, highly organized, possess a continuous improvement mentality and a high level of integrity and ethics

- 5-10 years accounting management experience; preferably in a manufacturing environment
- 3-5 years Supervisory experience
- Demonstrated competency in accounting principles; Strong knowledge of cost accounting methods and variance analysis
- Advanced working knowledge of accounting software and Excel

- Strong financial analysis skills, excellent use of logic
- Demonstrated success in developing and managing processes
- Excellent interpersonal and communication skills;
- Strong team player
- Self-starter with initiative, reliability and accountability
- Bachelor's Degree required; Accounting or Finance.

Tower Labs offers a friendly working environment and complete benefit package, including a 401(k) w/company match. Tower Labs is a Socially Responsible Employer and a great place to work!

Qualified candidates may email resume, letter of introduction and salary requirements to hr@towerlabs.com.